



Government of West Bengal
Office of the District Magistrate & District Programme Co-Ordinator
M.G.N.R.E.G.S. CELL - Siliguri Mahakuma Parishad
Siliguri Mahakuma Parishad Building (1st Floor), Hakimpura, Siliguri

Memo.No. 272/SMP(MGNREGS)/I-8/07

Dated : 03/05/2018

TEMPORARY ENGAGEMENT NOTICE

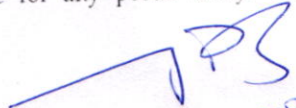
Application in prescribed format is invited from eligible candidate for filling up the following posts on **purely temporary and contract basis for MGNREGA setup** under Siliguri Mahakuma Parishad.

Sl. No	Name of the posts	No. of Posts	Educational Qualification /Experience	Consolidate Remuneration	Age (As on 01/01/2018)	Place of Posting	Details of Examination
1.	Junior Programme Officer	02	Honours Graduate with 55% marks in any stream+6month computer certificate course from a Government recognized institution	Rs. 17,440/-	18 to 40	Block	English – 20 marks, Mathematics - 10 marks (Secondary level), General Awareness– 40 marks, Computer Test – 20 marks, Viva Voce – 10 marks
2.	Technical Assistant	02	Diploma in Civil Engineering from a recognized institution+6month computer certificate course from a Government recognized institution	Rs. 19,620/-	18 to 40	Block	Civil Engineering- 40 marks, English– 10 marks, Mathematics - 10 marks (Secondary level), General Awareness– 10 marks, Computer Test – 20 marks, Viva Voce – 10 marks
3.	Programme Assistant	05	12 th pass with 60% marks in Science stream with Physics & Math +6month computer certificate course from a Government recognized institution	RS. 11,990/-	18 to 40	01 for MGNREGS Cell, SMP + 04 for Blocks	English – 20 marks, Mathematics - 25 marks (Secondary level), Physics– 10 marks, General Awareness – 15 marks, Computer Test – 20 marks, Viva Voce – 10 marks

Mode of Selection: - The selection of the candidates will be made on the basis of the candidate's eligibility for the written examination and viva-voce & computer test. Viva-voce and Computer test will done for the short listed & successful candidates based on the written exam. The written examination will be cover specialization subject & all such subjects to test the candidate's ability to make official communication in English language, level of general awareness including basic arithmetic and knowledge of computer. The date, time and venue of the written examination for all eligible candidates will be communicated later on through notice in the Website www.darjeeling.gov.in and www.smp.org.in.

Eligible candidate may apply in prescribed format along with self-attested photocopies of all testimonials, two self-addressed envelope with postage stamp of Rs. 45/- (Rupees Forty) each and three copies of recent passport size photographs to the under signed at the MGNREGS Cell, Siliguri Mahakuma Parishad, PO- Siliguri, PIN-734001, Dist- Darjeeling. Last date of receipt of application through post or by hand is **25/05/2018** (Friday).

The envelope containing the application form and other document shall super scribe in bold letter "APPLICATION FOR THE POST OF (name of the post) under MGNREGA. The application received after the last date (as mentioned above) will not be accepted under any circumstances. The authority will not be responsible for any postal delay. The


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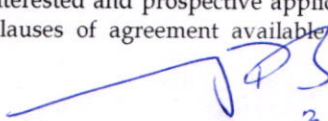
acknowledgement of the application received at this end will be made available in the website www.darjeeling.gov.in and www.smp.org.in for information to the candidate in general.

As the posts are purely temporary and contractual in nature, the provision for reservation as laid down in West Bengal Schedule Caste and Schedule Tribes (Reservation of vacancies in services & post) Acts, 1976 & subsequent amendments do not apply for filling up of the above mentioned posts.

Person who will be selected, in all the above posts are required to make extensive field visit in all weather to any part of the district, up to village level in the addition to the desk work at the place of posting, to take and impart training / IEC activity up to the level of Panchayat members / village level whenever required, to have the ability to work in co-operation with common citizen, staff and people's representative of Panchayati Raj institution, SHG, NGOs & District level units of all level.

The parameters stated herein above are subject to change from time to time as per direction of the Panchayat & Rural Development Department.

The incumbent on selection will be required to undergo an agreement on Non-judicial stamp paper of requisite denomination for the contract tenure. The tenure is renewable on expiry, subject to the satisfactory performance of incumbent and willingness of both the parties; however both the parties shall have the right to terminate the agreement premature, giving one-month prior notice to the other party. The interested and prospective applicants are at liberty to have a look, if felt necessary, before filling application, at the clauses of agreement available at the office of the undersigned within office hours on all working days.



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District Programme Co-ordinator
MGNREGS Cell
&
Executive Officer
Siliguri Mahakuma Parishad

Memo.No.272(14)/SMP(MGNREGS)/I-8/07

Dated : 03/05/2018

Copy forwarded for kind information & wide publicity to:

1. The Commissioner (MGNREGS), Panchayats & Rural Development Department, Jessop Building (1st Floor), 63 N. S. Road, Kolkata- 700 001.
2. The Additional District Programme Co-Ordinator, MGNREGA & Additional Executive Officer, SMP.
3. The Sub-Divisional Officer, Siliguri.
4. The Secretary, Siliguri Mahakuma Parishad with a request to arrange uploading the same in official web-site of SMP.
5. The DIO, NIC, Darjeeling with a request to arrange uploading the same in web-site www.darjeeling.gov.in.
- 6-9. The P.O. & BDO, Matigara/Naxalbari/Phansidewa/Khoribari Dev. Block.
10. The S.D.I.C.O., Siliguri.
11. The District Employment Officer, Siliguri.
12. The Post Master, Head Post Office, Siliguri- 734 001.
13. The CA to Sabhadhipati, Siliguri Mahakuma Parishad.
14. Office Notice Board.


District Programme Co-ordinator
MGNREGS Cell
&
Executive Officer
Siliguri Mahakuma Parishad

APPLICATION FORMAT

Application for the post of.....

1. Name of applicant
(IN BLOCK LETTERS)
2. Date of Birth
3. Father's name / Husband's name
4. Nationality
5. Marital Status
6. Address for communication
7. Contact details:
 - a. Telephone number with STD code
 - b. Mobile Number
 - c. E-mail address
8. Permanent address
9. Education qualification from 10th onwards (where only grade is mentioned, Specify %age)

Space for
passport size
photograph duly
self attested

Examination Passed	School / College	Board / University	Year of Passing	Marks Obtained	% in aggregate

10. Other qualification as per advertisement.

Examination Passed	School / College	Board / University	Year of Passing	Marks Obtained	% in aggregate

11. Whether under any contractual obligation to serve the Central / State Government /Public undertaking / Autonomous Body. If so, full details to be furnished.

12. Any other relevant information.

Declaration:

I declare that the above information is correct and complete to the best of my knowledge and nothing has been concealed / distorted. If at any time, I am found to have concealed / distorted any material information, my appointment shall be liable for termination without notice or compensation.

Signature _____

Date _____

Place _____