Memo No: - 392 /CMDMP/2018

To
The District Magistrate,
Darjeeling.

Subject: Seeking approval for recruitment to the post of 1(One) Accountant in Siliguri Sub-Divisional Office and another 1(One) Assistant Accountant at Matigara Dev. Block from the retired person.

Madam,

With reference to the above subject, I beg to draw your kind notice to the fact that 1(One) post of Accountant to the office of the undersigned and another 1(One) post of Assistant Accountant at Matigara Block for Mid-Day Meal Section on contractual basis for a period of 1(One) Year have fallen vacant in Siliguri Educational District. These vacant posts are only for retired persons with 5 years experience as accountant in Govt. office and age should not be above 65 years in terms of G.O. No. 428 SE(ESH)/4P-1/10 dated 25-03-2010 of the joint Secretary to the Govt. of West Bengal, School Education Department, Bikash Bhavan, Salt Lake, Kolkata. The selection will be done through “Walk-in-Interview”. In this connection it is proposed that a committee headed by the Sub-Divisional Officer, Siliguri along with Officer-in-charge, Mid-Day Meal and Officer-in-charge, Establishment may be formed to select suitable candidates among the applicants for the above mentioned posts.

In view of this to fill up the above vacant posts, an open advertisement may be displayed in the Notice Board of this office and copies of the same may be sent to various Govt. Offices in order to display in the Notice Board for wide circulation. This may also be published in local daily newspaper for wide publicity at all level.

This is for favour of your kind perusal & approval.

D.M. No... 467

10.10.18

Dt...

Yours faithfully,

[Signature]

Sub-Divisional Officer,
Siliguri