


NOTICE

Criteria:

Applications are invited from the eligible Indian Citizen for appointment to the following purely temporary post under Pradhan Mantri Krishi Sinchayee Yojana for **WCDC, Darjeeling and IWMP-11, Khemchi**, Soil Conservation, Khoribari block, Siliguri, to be filled up on contract basis initially for one year.

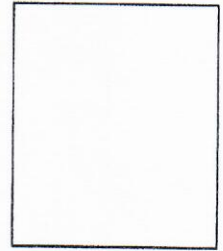
| Sl. No. | Name of the Post (& Place) | No. of Post | Minimum Qualification & Experience | Age Limit | Desirable Qualification | Maximum Remuneration |
|---------|--------------------------------------|-------------|--|-----------|--------------------------------------|--|
| 1 | Account Assistant (WCDC, Darjeeling) | 1 | Graduate in Commerce having knowledge of Computerised account system (Tally), with atleast Three years of relevant experience. | 45 years | Computer Application, Data Entry etc | Rs. 8,000/- per month |
| 2 | WDT (Livelihood) (Block) | 1 | Graduate in Agriculture/ Forestry/ Animal Science with atleast Three years of relevant experience. | 45 years | Computer Application, Data Entry etc | Rs. 10,000/- per month with fixed T.A Rs. 1,200/- per month |


19/12/18
Project Manager,
WCDC, Darjeeling

TERMS & CONDITIONS

1. Applicant must be a citizen of India
2. The maximum age limit for all post is 45 years however preference will be given to the most experienced person having the knowledge in the field of civil engineering and Computer Applications.
3. Appointment will be purely on contractual term with fixed consolidated terms and consolidated remuneration for an initial tenure of one year.
4. Application in enclosed format along with complete bio-data, two recent passport sized coloured photograph, photo copies of documents related to qualification and work experience duly attested by Gazetted Officer, one self addressed stamped envelope worth Rs. 5/- should be submitted in sealed envelope super scribed with application for the post of __Account Assistant/Technical Expert(Livelihood) in the office of the PROJECT MANAGER, WCDC, DM Office, Darjeeling.
5. The advertised post is purely temporary and there is no scope / possibility of permanent in future.
6. Once engaged, the candidates will be considered as a devoted full time worker under the PMKSY project and he/she will not be allowed to work under any other organisation / voluntary organisation/ NGO etc.
7. The WCDC, Darjeeling reserves the right to discontinue the service of any selected person at any point of time with one month notice if he/her performance is not satisfactory.
8. The WCDC, Darjeeling reserves the right to accept or reject any application.
9. No TA/DA is admissible for test /interview.
10. Selected candidates will have to sign indemnity/ bond/ agreement before their engagement.
11. Application in the prescribed format addressed to the "OFFICE OF THE PROJECT MANAGER, WCDC, DM Office Darjeeling. "should be submitted within 15 days from the date of publication of this advertisement. The application can be submitted by Speed Post/by hand in the above address but the authority of the WCDC, Darjeeling will not take any responsibility for the postal delays. Incomplete and lately submitted application will be rejected.
12. Application forms may be downloaded from www.darjeeling.gov.in
13. The list of eligible candidates for interview will be given in the website www.darjeeling.gov.in. The WCDC, Darjeeling reserves the right to conduct written examination in case of huge number of applications.

APPLICATION FORMAT



Application for the post of (one post)

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To,
The Project Manager,
WCDC, Darjeeling.

- I. NAME (In Block Letters)
- J. Father / Husband Name :
- K. Address for Communication :
.....
Post Office: Block :
District : Pin Code :
- L. Permanent Address :
.....
Post Office: Block :
District : Pin Code :
- M. Date of Birth (As per Certificate of Madhyamik/ Equivalent) :
(Details of attached Attested Document) :
- N. Sex :
- O. Experience Certificate if any (Enclose Document) :
- P. Academic Qualification (from 10th class onwards) attach attested document

| Sl. no | Year of Passing | Board/ Council/ Institutional/ University | Subject Taken | % of Marks Obtained | Division / Class |
|--------|-----------------|---|---------------|---------------------|------------------|
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I declare that the above given statement are true to the best of my knowledge and belief

Signature of the applicant