CONDUCT OF INDIAN AIR FORCE AIRMEN RECRUITMENT RALLY
AT NO 4 AIRMEN SELECTION CENTRE, BARRACKPORE
25 FEB TO 03 MAR 19

Sir,

1. Reference is made to discussion with DM Barasat on 26 Dec 18.

2. Reference is made to Govt. of West Bengal order No. S-05-HD/SA-26/14 dated 21 Apr 2015.

3. No 4 Airmen Selection Centre Barrackpore is tasked by Central Airmen Selection Board, New Delhi to conduct a Recruitment Rally for the State of West Bengal for Gp. "Y" stream for Auto Technicians and IAF Police (IAF(P)) trades at Barrackpore from 25 Feb 19 to 03 Mar 19. The Physical Fitness Test (PFT), written exam, Adaptability Test I & II are planned to be conducted at this Centre. Based on the previous experiences it is expected that there will be significant turnout of candidates. To ensure smooth conduct of recruitment rally and streamlined crowd management, the following assistance will be required from the District Administration, Barasat.

(a) Security Arrangement, Fire Brigade and Barricading of area: It need not to be emphasized that the safety and security of the Candidates, Selection Centre Staff & Government assets is of utmost importance. It is therefore imperative that adequate security arrangements are made by the District Administration, which will also include Traffic Management, Medical service and Fire Brigade service for safe conduct of rally. Additional attention needs to be paid for Crowd Control around rally site. Police personnel will be required to be positioned at the rally site and candidate holding area by 0500 hrs until completion of the day's activities which may extend to the late evening hours i.e. 2100 hrs. Riot control police with appropriate gear may kindly be made available during the rally period. Barricading will be required at initial gathering area for District wise assembly and candidate lining up area.
(b) **Transport / Vehicle Arrangements:** Qty 01 Light Vehicle (innova/Scorpio/Indigo class) will be needed between **25 Feb 19 to 03 Mar 19** to convey rally staff. Stay and Food arrangement for all the IAF staff involved in the rally will be looked after by the Airmen Selection Centre.

(c) **Venue Arrangements:** It is expected that an average of 3000 candidates will turn up for rally in a day. Besides these candidates additional load of parents and well wishers will also be there. The following requirements are requested as a part of venue arrangements.

**Shamiana/Tentage and Seating Arrangements**

(i) **Info & security Centre:** Three fully covered counters/tents with ceiling to accommodate 03 table & 07 chairs may kindly be provided for Police staff, information counter staff and Medical staff.

(ii) **Initial Candidate Sitting Area:** Shamiana/tentage with ceiling and durries/runners with a seating capacity of around 3000 candidates will be required for initial candidates sitting area. (In view of prevailing weather condition during February).

(iii) **Verified Candidate Sitting Area:** Shamiana/Tentage with ceiling and durries /runners on the ground with a seating capacity of around 500 candidates will be needed for verified candidates. (In view of prevailing weather condition during early February).

(iv) 50 plastic chairs, for staff will be required at the Rally site.

(v) Qty 30 high capacity Pedestal Fans for candidates sitting area with electricity connection (In view of prevailing weather condition during early September.

**Drinking Water:** It is requested to provision, drinking water & adequate disposable glasses for candidates, district administration staff and selection staff at rally venue. 50 RO water bottles per day with 15 dispensers will suffice the drinking water requirement.

**PA System & Lighting Arrangement:**

(i) Lighting arrangement will be required in all the assembly areas. Adequate illumination will also be required at security counter, information counter, verification counters and in surroundings area. It is observed with experience that the candidates reports early in the morning (around 0430 hrs) and leaves the selection areas by 2100 hrs.
(ii) Qty 01/02 DG Set for S/By power supply needs to be positioned at the rally site so as to cater for power failure eventualities.

(iii) Qty 02 PA systems with one standing / cordless mike may kindly be arranged for courts.

**Medical Facilities:**
01 Ambulance with a Civil Doctor may kindly be made available at the Rally site so as to facilitate handing of medical emergencies.

**Eco Friendly Mobile Toilets & Conservancy staff:** Sufficient numbers of Mobile toilets/Deep Trench Toilets and urinals (Eco friendly) for approximately 3000 candidates along with conservancy staff (safaiwala) will be required to keep the rally venue & surrounding areas clean.

(d) **Domicile Certificate verification by District Administration:**
District Magistrate may kindly be instructed to detail at least two district officials who can certify and check the domicile status certificate of the candidates arriving for the rally. The District official must be available at the rally site from 0500 hrs to 2000 hrs on all exam days as per district schedule i.e. on 25 Feb 19 to 03 Mar 19. They will be assisting the selection staff in ascertaining the district credentials of the candidates. It is requested to provide sample copies of domicile certificates which are being issued to the personnel of the state, the validity of which will be within six months from the rally dates.

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NOTE: West Midnapur, 24 PNG South, 24 PNG North, Kolkata, Bankura, Nadia, Birbhum, Bardhaman and Howrah districts were considered during the previous rally in Sep 2018, hence these have not been included as they and to keep the turn out also under control. Districts of Mald and Jalpaiguri Division of West Bengal have been included again due to poor response during rallies.

(e) Publicity: The recruitment drive by the IAF is primarily for the eligible youths of West Bengal those who are unable to join the Indian Air Force owing lack of awareness, problem of communication, etc. Towards meeting this objective, it is requested that adequate publicity through various means such as print and visual media be employed to spread awareness about the rally. The following modes of publicity may be exercised for the success of the Recruitment Rally.

(i) Hoardings / Digital Display / Flex: Hoardings/ Digital display / Flex indicating rally schedule, Edn Qualification, Criteria, etc. be positioned at crowded area to reach out to each and every aspirant of West Bengal State.

(ii) Print Media (News Papers)

(iii) Electronic Media

(iv) Cable TV

(v) Advertisement/Notice on behalf of Govt.

(vi) Employment Exchange

(vii) Pamphlets/Leaflets

(viii) College/School/NCC
(f) **Flex/Placards:** Directional Flex/Placards (Arrow Directions) be pitched in, showing the initial gathering/holding area, urinals, Entry and Exit Gates etc. It is requested that necessary go-ahead sanction may kindly be issued on high priority so as to commence planning for smooth conduct of rally. On receipt of instruction, a liaison meeting with the local administration will be arranged for fine tuning of rally execution plan. As this recruitment drive by the IAF is primarily for youth of West Bengal, **all the expenditure will be borne by the district / state administration** for the smooth conduct of the Recruitment Rally.

(Jamil A Nasir)
Wing Commander
Commanding Officer

**Copy to:**

(i) DM, 24 PNG North, Barasat
(ii) SDO, Barrackpore
(iii) DM, HOOGLY
(iv) DM, JALPAIGURI
(v) DM, EAST MIDNAPUR
(vi) DM, MALDA
(vii) DM, JHARGRAM
(viii) DM, COOCH BEHAR
(ix) DM, PURULIA
(x) DM, DARJEELING
(xi) DM, MURSIDABAD
(xii) DM, SOUTH DINAJPUR
(xiii) DM, WEST BURDHWAN
(xiv) DM, ALIPURDUAR
(xv) DM, NORTH DINAJPUR
(xvi) DM, KALIMPONG S
(xvii) DM, EAST DT, SIKKIM
(xviii) DM, WEST DT, SIKKIM
(xix) DM, SOUTH DT, SIKKIM
(xx) DM, NORTH DT, SIKKIM
(xx) SECY RSB, GANGTOK, SIKKIM

**Note:** All DMs are requested to give wide publicity in their respective Districts, so that eligible youth of the district are provided employment and an opportunity to serve the country.