


# NOTICE

1(one) Data Entry Operator(DEO) is required at the Office of The District Welfare Officer, Backward Classes Welfare, G.T.A ,Darjeeling . Eligible candidate having a Degree in Graduation with Certificate in Computer application may apply for the post of Data Entry Operator (DEO) for one year on contractual basis on remuneration Rs.11,000/- (Rupees Eleven thousand) per month, DEO will entitle to get the benefit of enhancement of professional fee@ Rs.500/-(Rupees Five Hundred)Only per year during the 1<sup>st</sup> five year and Rs.600/-( Rupees Six Hundred)Only per year thereafter subject to rendering of continuous and satisfactory service and on assessment of requirement of job/project by the Department. Upper age limit is 40 years as on 01-07-2019.

Interested candidate may visit the web site <http://darjeeling.gov.in> to download the Application form and apply with documents related to age proof, residence and qualification during office hours only within 19/08/2019

  
13.7.19  
District Welfare Officer,  
Backward Classes Welfare,  
G.T.A, Darjeeling.

**APPLICATION FOR THE POST OF DATA ENTRY OPERATER INTHE OFFICE OF  
THE DISTRICT WELFARE OFFICER, BACKWARD CLASSES WELFARE, G.T.A, DARJEELING  
(ADVERTISEMENT NO. \_\_\_\_\_ 2019)**

1) Name (IN BLOCK) :

2) Father's/Guardian,s Name:

3) Relationship with Guardian:

4) Date Of Birth:  D/D  M/M  Y/Y/Y/Y

5) SEX :

6) Whether a Citizen of India:

7) Epic No:

8) Contact No:

9) Present Address (For Communication) :

Self Attested  
photograph

PHOTO

10) Academic Qualifications (Madhyamik or equivalent and Onwards)

Examination Name	Year of Passing	Name of Board/Council/University	Subject Taken	Division/Grade	Marks %	Remarks

11) Computer Certificate Details:

12) Experience If any:

Declaration: I solemnly declare that (a) All statement made in this application are true, Complete and Correct (b) Original documents will be produced on demand and (c) I agree to take the apply for the post on the condition that the Office may cancel my candidature if at any stage I am found ineligible for admission to the examination. I have obtain all my certificate (Qualification) within the Date of Submission of my Application.

\_\_\_\_\_  
Signature