

### Instructions to the Candidates

1. Candidates should bring the following items with them at the time of appearing for the examination:
  - Admit Card
  - Ball Pen (Black Ink), HB Pencil, Scale, Eraser, etc.
  - Photo Identity Proof (Driving License, Voters ID, Passport, PAN Card, etc.) in original for verification.
2. Candidates will not be allowed into examination hall without admit card & photo identity proof in original.
3. Candidates should reach the exam centre at least half an hour before the scheduled time of examination.
4. The written examination will be of Objective-type questions of 30 marks.
5. Candidates are not allowed to carry any textual material, printed or written bits of paper, mobile phone, electronic device or any other material.
6. Ensure that all the pages in the question booklet are available. In case of discrepancy, the candidate should immediately report the matter to the invigilator for the replacement of the booklet.
7. Candidate should not leave the Examination Hall without handing over their original Answer sheet along with the Question booklet and rough sheets to the Invigilator on duty in the Room/Hall and sign the attendance sheet.
8. If a candidate is found committing any malpractice, action will be taken against them as per rules.
9. Question paper will be only in English.
10. Candidates will not be entitled to claim TA/DA for appearing in the exam.

No request for postponement of Written Exam, Change of Venue, etc. will be entertained under any circumstances.

Candidates who qualify the written examination will be called for Interview and Computer Test at a later date which will be intimated separately.

Result of the written examination will be published in our website only, hence candidates are advised to visit our website [www.darjeeling.gov.in](http://www.darjeeling.gov.in) regularly for further instructions/updates.

How to reach the Written Examination Centre:

Bus Stop: Chowk Bazar Bus Stop - 1 km (12 mins walk)

Distance from Railway Station: 2 km approx. (25 mins walk)