

**GORKHALAND TERRITORIAL ADMINISTRATION  
OFFICE OF THE PROJECT DIRECTOR  
ATMA, GTA, DARJEELING.**

Memo. No: 1/ATMA/15

Dated Darjeeling the 18<sup>th</sup> March 2015

Applications are invited from eligible Indian citizens preferably residents of the respective Blocks under GTA areas for appointment to the following purely temporary posts to be filled up on contract basis initially for one year in the office of the respective BTT under ATMA, GTA, and Darjeeling on the following terms and condition.

**ABSTRACT OF NUMBER OF POSTS, REMUNERATION AND ELIGIBILITY**

Designation	Block Level	No. of Post	Suggested mode of Recruitment	Payscale/Remuneration	Qualification	Suggested Experience
Block Technology Manager (for the o/o the Asstt. Director of Agriculture (Blocks))	1) Darjeeling-Pulbazar	1	Contractual	Consolidated Rs. 25,000.00 pm	Graduate/Post Graduate in Agri./Allied sector with computer skill	Minimum 2 years field experience in Agril. and Related activities.
	2) Jorebunglow-Sukhiapokhari	1				
	3) Rangli-Rangliot	1				
	4) Kurseong	1				
	5) Mirik	1				
	6) Kalimpong-I	1				
	7) Kalimpong-II	1				
	8) Gorubathan	1				
	<b>Total</b>	<b>8</b>				
Assistant Technology Manager (for the o/o Asstt. Director of Agriculture (Blocks))	1) Darjeeling-Pulbazar	3	Contractual	Consolidated Rs. 15,000.00 pm	Graduate/Post Graduate in Agri./Horticulture/Economics/Marketing/Veterinary Sciences/AHD/Fisheries sector with computer skill	Minimum 2 years field experience in Agril. and Related activities.
	2) Jorebunglow-Sukhiapokhari	3				
	3) Rangli-Rangliot	3				
	4) Kurseong	3				
	5) Mirik	3				
	6) Kalimpong-I	3				
	7) Kalimpong-II	3				
	8) Gorubathan	3				
	<b>Total</b>	<b>24</b>				
Accountant cum Clerk	District level (in the o/o DDA(admn.) Darj.)	1	Contractual	Consolidated Rs.16,000.00	Graduate preferably B.com.	Minimum 3 years experience in Accountancy
Computer Programmer	Project Director, ATMA, Darjeeling	1	Contractual	Consolidated Rs.16,000.00	B.Tech/MCA	1 year experience for Btech.& 1.5 years in for MCA
		2				
	<b>Total nos. Of posts</b>	<b>34</b>				

**Terms and conditions:**

- 1) Applicant must be a citizen of India and conversant in Nepali language (Read, Write & Speak) for the Post code BTM & ATM.
- 2) Maximum age limit for all post is 45 years however preference will be given to young and energetic candidates as their work involves extensive travelling / field activities.
- 3) Appointment will be purely contractual with fixed consolidated terms and consolidated remuneration for an initial tenure for one year which may be extended on evaluation of performance.
- 4) Applications in enclosed format along with complete bio -data, two recent passport sized coloured photographs, photo copies of documents related to qualifications and work experience duly attested by a gazetted officer, one self addressed stamped envelope worth Rs. 5/- should be submitted in sealed envelope super scribed with "Application for the post of ..... under ATMA, GTA, Darjeeling." It should reach the address mentioned below within the stipulated time.
- 5) Applicants willing to apply for more than one post should submit separate application for each of the post.
- 6) All the advertised posts are purely temporary and there is no scope / possibility of permanent in future.
- 7) Once engaged, the candidates will be considered as a devoted full time worker under the ATMA project and he/she will not be allowed to work under any other organisation/ Voluntary Organisation/ NGO/ GO. Etc.
- 8) ATMA, GTA Darjeeling reserves the right to discontinue the service of any selected person at any point of time with one month notice if his/her performance is found unsatisfactory.
- 9) The ATMA GTA Darjeeling reserves the right to accept or reject any application.
- 10) No TA/DA admissible for test / interview.
- 11) Selected candidates will have to sign indemnity bond/ agreement before their engagement.
- 12) Application in the prescribed format addressed to the "PROJECT DIRECTOR, ATMA, GTA Darjeeling, GORKHA RANGAMANCH BHAWAN, 4<sup>th</sup> Floor, South Block Mall Road Darjeeling" should be submitted within 10(Ten) days from the date of publication of this advertisement. The application form can also be submitted by Speed Post / by hand in the above address but ATMA authority will not take any responsibility of the postal delays. Incomplete and lately submitted application will be summarily rejected. Decision of scrutinising committee in regard to incomplete application will be final and binding.
- 13) Application forms may be downloaded from [www.darjeeling.gov.in](http://www.darjeeling.gov.in)
- 14) The lists of eligible candidates for interview will be given in the website [www.darjeeling.gov.in](http://www.darjeeling.gov.in) . The ATMA, GTA reserves the right to conduct written examination in case of large number of applications.

**SD/-**

**Project Director, ATMA,**

**GTA.**

**APPLICATION FORMAT**

One Self Attested recent passport size photo should be pasted with cross signature

Application for the post of (for one post)

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To,  
The Project Director  
ATMA, Darjeeling, GTA

- A. NAME (In Block Letter): .....
- B. Father/Husband Name: .....
- C. Address for Communication:
  - Post Office: ..... Block: .....
  - District: ..... Pin Code: .....
  - Mobile No: ..... Email Id: .....
- D. Permanent Address:
  - Post Office: ..... Block: .....
  - District: ..... Pin Code: .....
- E. Date of Birth (As per Certificate of Madhyamik/ Equivalent) : ...../...../.....  
Attached Attested Document) :
- F. Sex: .....
- G. Put tick wherever applicable  
General  Schedule Tribe  Schedule Caste  O.B.C.
- H. Experience Certificate if any (Enclose Document): .....
- I. Academic Qualification ( from 10<sup>th</sup> class Onwards) attach attested document

Sl.No	Year of Passing	Board/Council/Instituional/University	Subject Taken	% of Marks Obtained	Division/Class

- I declare that the above given statements are true to the best of my knowledge and belief

.....  
Signature of the applicant