

Government of West Bengal
Office of the District Magistrate Darjeeling
(Social Welfare Section)
Notification

Memo No. 214 /SW-DJ/16

Dated: 21 /6/2016

Applications are invited from the eligible candidates for the purely contractual posts under the District Project Management Unit, Kanyashree Prakalpa, Darjeeling (GTA Area) in the prescribed format so as to reach within the specified date.

Sl. No.	Name of the Post	No.	Age as on 1.6.2016	Essential Qualification	Desirable Experience	Salary P.M (Consolidated)
1.	Accountant	1	18-37 yrs	B.Com (Hons) in Accountancy, Certificate Course in Computer Application from recognized Instruction	3 years working experience	Rs.15,000/-
2.	Accountant cum Data Manager	2	18-37 yrs	B.Com Certificate Course in Computer Application from recognized Instruction	1 years working experience	Rs.12,000/-
3.	Data Manager	11	18-37 yrs	Graduate (any discipline), Certificate Course in Computer Application from recognized Instruction, Minimum Typing speed 30 WPM	1 years working experience,	Rs.11,000/-

Terms and condition:

- 1) The Posts are purely temporary and contractual. Initially appointment will be made for 1 year. However the service may be terminated with one month notice from either side without any reason.
- 2) Works related to Kanyashree Prakalpa and other official work assigned from time to time to be performed as normal duty.
- 3) Applicants should be medically fit.
- 4) Selection will be made through written and viva voce test.

How to apply :

Application to be submitted in the prescribed format along with required documents to the **District Magistrate, Darjeeling (Social Welfare Section) Near Hill Affairs Building, Darjeeling-734101**

- (1) Relevant copy of Certificates (self attested)
- (2) Recent 3 P.P Photograph duly signed by the candidate
- (3) Oneself addressed stamped envelope for delivery of admit card.

Last Date of submission of application form: 21.7.2016 at 4 pm.

P m L
21/6/16
Additional District Magistrate
Darjeeling

Date *21/6* /2016

Memo No. *214/1(7)* /SW-Dj/16

Copy forwarded for information and necessary action to :

- 1) The District Magistrate Darjeeling.
- 2) The Principal Secretary GTA Darjeeling, 3-5 The Sub Divisional Officer Siliguri/ Sadar / Kurseong / Kalimpong.
- 3) The District Informatics Officer, NIC Darjeeling for uploading in the District website.
- 7) District Information and Culture Officer, Darjeeling.

P m L
21/6/16

