GOVERNMENT OF WEST BENGAL
Office of the District Magistrate, Darjeeling
(District Child Protection Unit)

Contact No: 0354-2252197  Email: dpsdarjeeling@gmail.com
Memo No: 1471/WCD & SW/2015 dt.03.02.2015

NOTICE

In pursuance of Memo No.1471/WCD & SW/2015 dt.03.02.2015 of the Child Development Department and Women Development & Social Welfare Department to the Govt. of West Bengal, filled in application in prescribed format is hereby invited from the eligible candidates for filling up of the following contractual post in the District Child Protection Unit, Darjeeling. The details of the vacancy are as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Post</th>
<th>No. of vacancy</th>
<th>Age (As on 01.01.2017)</th>
<th>Educational Qualification</th>
<th>Other required Qualification</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>01.</td>
<td>District Child Protection Officer</td>
<td>01</td>
<td>18 - 45 years</td>
<td>Graduate preferable in Social Work/Psychology /Sociology /Law</td>
<td>Knowledge in Computer Operation &amp; Knowledge in Counselling, Experience 5 years in the field of Child Welfare</td>
<td>Rs.33,250/-</td>
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2) The prescribed application form may be downloaded from the website [www.darjeeling.gov.in](http://www.darjeeling.gov.in)

3) The envelope containing application must super scried at the top by the name of the post applied for.

4) Application will be received from **13.12.2017** to **05.01.2018** both by post and by hand in the Office of the District Child Protection Unit, Office of the District Magistrate, Ground Floor, Minority Bhawan, Darjeeling, Pin- 734101

5) Age will be calculated on the basis of **1.1.2018**

6) Application will be supported by self attested

   (a) Two Photographs
   (b) Age proof
   (c) Qualification Certificate
   (d) Experience Certificate
   (e) Residential proof
   (f) Computer Certificate (if applicable)
   (g) Mobile No.
   (h) Self addressed envelope with requisite postage stamp.

7) A resident of West Bengal if otherwise eligible can apply for one post only.

8) The posts will be filled up on the basis of written examination of 80 (eighty) marks, computer test of the 10(ten) marks and viva-voce test of 10(ten) marks of successful candidate at the ratio of 1:5.

9) The merit list of successful candidates in the ratio of 1:4 will be prepared for a period of 2 years.

10) The District Level Selection Committee, Darjeeling reserves the right to reject any application not properly filled in or received after due date.

[Signature]
Vice-Chairperson of the District Level Selection Committee
&
Additional District Magistrate, Darjeeling.
APPLICATION FORMAT

Application for the post of _________________________

To
The Chairperson of the District Level Selection Committee
&
District Magistrate, Darjeeling

Sir,

In response to your advertisement in the ________________________ that you are going to recruit one contractual staff for DCPU, Darjeeling. I beg most respectfully to apply for the above post. My full particulars are given below for your kind consideration.

1. Name of the Applicant (in block letters):

2. Father’s / Husband’s Name:

3. Address for Communication:
   Post Office: ____________________________
   District: ____________________________
   Pin: ____________________________
   Mobile No: ____________________________

4. Permanent Address:
   Post Office: ____________________________
   District: ____________________________
   Pin: ____________________________

5. Date of Birth: ____________________________

6. Age (as on 01.01.2017): ____________________________

7. Sex (Male/ Female):

8. Caste:

9. Nationality:

10. Academic Qualification: (From Madhyamik onwards)

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<tr>
<th>Sl No</th>
<th>Exam passed</th>
<th>Board/ University</th>
<th>Year of passing</th>
<th>Total Marks</th>
<th>Marks obtained</th>
<th>% of marks</th>
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11. Qualification in Computer:

12. Work experience:

DECLARATION

“I hereby declare that all statements made in this application are correct to the best of my knowledge and belief and in the event of my information being found false my candidature is liable to be cancelled”

Place: ____________________________
Date: ____________________________

Signature of the applicant: ____________________________