



**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, DARJEELING
INFORMATION TECHNOLOGY SECTION**

RECRUITMENT NOTICE

Memo No: 29/ IT

Dated: 18/02/2016

1. Applications are invited from eligible Indian Citizens residing in the district of Darjeeling (W.B.) for the post of **Two nos. of CSC District Programme Management Executives under DeGS in this district.**

2. Selection is to be made as per consolidate pay and qualification given below:

| Sl. No. | Name of the post | Qualification | Contractual Remuneration | Age |
|---------|---|---|--|---------------------------------|
| 1 | District Programme Management Executive | <p>Essential: Applicant must be graduate with at least 55% marks in any discipline and with at least CCC level proficiency in computer from NIELIT with minimum 2 years of work experience (preferably in IT/ e-Governance/ IT related project co-ordination and program management in related fields). Candidate should be able to communicate in English & Bengali or English & Nepali. Candidate should be the resident of Darjeeling District.</p> <p>Desired Skills: Project management experience. Experience in the domain of IT projects, IT infrastructure deployment/ software development, hardware, networking security management in IT projects. Experience in e-Governance related projects of organizations/ departments/ NGO/ Non-profit Organization.</p> <p>Candidate should be able to travel across the district at the Gram Panchayats.</p> | Consolidate pay of Rs. 20,000/- per month. | 24 to 35 years as on 01/12/2015 |

3. **Method of selection will be intimated along with the Admit Card. Admit Card will only be sent to applicant's e-mail Id, so furnishing of one's e-mail Id is mandatory.**

4. **Engagement will be made under project mode and on purely contractual basis and service will automatically stand terminated with the termination of the project.**

5. If the work and conduct of the incumbent concerned are found unsatisfactory, the service may be terminated before completion of the project with one month's notice. However, if the incumbent wishes to resign before completion of the engagement period, one month's prior intimation will have to be given.

6. If any declaration made or information furnished by the incumbent proves to be false or he/she is found to have suppressed any material information, then the incumbent shall be terminated forthwith along with requisite legal action.

