Gorkhaland Territorial Administration
Office of the Assistant Director of Agriculture (Block),
Darjeeling Pulbazar Development Block, Bijanbari,
&
Project Implementing Agency (P.I.A), Ramam Khola Watershed
E-mail. adaadmn2014@gmail.com

Memo No.04/PIA/ IWMP-9/12-13 **Dated, Bijanbari, the 05.11.2014**

Advertisement No.01/PIA/RK/IWMP-9/12-13,Dated, Bijanbari, the 05.11.2014

NOTICE INVITING TENDER

Sealed tenders are invited from the eligible and reputed Indian firm(s)/agency for the preparation of Micro/Mili Wtershedwise DPR and compilation of IWMP-9/12-13 under Integrated Watershed Management Programme (IWMP) in Darjeeling District for which Terms and conditions has been displayed in the office notice board. Sealed tender may be dropped in the tender box kept in the office of the Assistant Director of Agriculture (Block), Darjeeling Pulbazar Development Block, Bijanbari from 10.30 A.M. to 4.00 P.M on any working day, excepting Govt. Holidays. Last date of dropping the tender is 20.11.2014 up to 4 P.M.The tender will be opened on 21.11.2014 at 12.00 Noon. The tenderer or his/her authorized representative may remain present at the time of opening of tender.

Assistant Director of Agriculture (Block),
Darjeeling Pulbazar Development Block, Bijanbari,
& PIA, IWMP-9/12-13, Ramam Khola Watershed.

Terms and Conditions:

DPRs of each Micro/Mili watershed ------ the constituents of a single Project. While preparing the DPRs along with consolidated Project Report; the following modalities should be followed.

a) Detailed Project Report (DPR) is to be prepared separately for each Micro/Mili watershed as per Memo No.002 (77)/CEO/IWMP, dated 02.01.2013 of CEO, Deptt. Of Agriculture and Secretary WBSWDA.
b) A consolidated Project Report of the Watershed Project Consisting of all the Micro/Mili watersheds within the Project area is to be prepared. The total consolidated effective area is 3,800 Ha. under Darjeeling Pulbazar Development Block.
c) Annual Action Plan and Net Planning for each year to be prepared separately depending upon the actual targeted need.
d) The DPRs and the consolidated Project Report should be prepared on draft mode both in soft and hard copy form.
e) The members of the selected tenderer should be utilized at full length for collection of data through PRA exercises as per provisions of state common guideline vide Memo No. 856/AG/P/9M/02/2012,dated 20.06.2012.
f) The fixation of rate will be as per effective Project area (Treatable Area) and not on geographical area (Ha).
g) All the selected base maps should be produced along with watershed map overlapping all mouza, drainage line boundary within 30 days after getting work order.
h) Full survey report after PRA activities should be produced to the PIA after getting work order.
i) The Tenderer should produce enough experience proof of map related works (Global Mapper, Arc GIS etc.software knowledge should be preferred).
j) Work schedule and cost schedule of work should be produced to the PIA.
k) The draft form of DPR may be completed and submitted to the PIA within 90 days after getting work order.

l) The Tender shall have to furnish documents like Trade Licenses, current I.T.Return/VAT Registration, Professional Tax Clearence, PAN and other related documents at the time of application.

Contd. to Page 2

m) The intending Tenderer may visit the watershed area before quoting/submitting the rate.
n) The rate should be quoted in entirety i.e. work up to completion of project work. The office will not incur any type of expenditure.
o) Each page of tender shall be signed by the Tenderer before dropping it.
p) The rate should be quoted including VAT up to completion of work. The office will not bear any type of expenditure to complete the DPR in all respect. Name & address of the tenderer and item for which it is to be deposited should be super scribed in block letters on top of the envelope.
q) The tenderer who do not fulfill any of the above condition or incomplete in any respect are liable to be summarily be rejected.
r) The authority reserves the right to reject or accept any or all tenders without assigning any reason whatsoever.
s) The authority also reserves the right to choose any kind of item or items or whatever required in the interest of public service only.
t) The authority is not bound to accept the lowest tender.Exceptance /cancellation of tender will depend solely on the discretion of the authority and the authority is not bound to accept the lowest tender if found unsuitable to complete the work in due time.
u) No claim for any subsequent increase over the rates offered/quoted by the tenderer shall be entertained.
v) Work order will be issued from the office of the undersigned after accepting the same.Tenderer must complete the work within the stipulated time period as will be mentioned in the work order.
w) The agency should submit Ten (10) copies of DPRs of each Micro/Mili Watersheds and Five (5) copies of Watersheds and Two (2) copies of Consolidated Project Report to PIA for final approval. Any deviation from the standard report as required if found any time by the authority the same will have to be replaced with in the specified time. All papers shall be verified with originals. Full payment will be made after deduction of the TDS and other whatever needed as per Govt. norms and regulations subject to the approval from WCDC, Darjeeling and WBSWDA from the fund of IWMP.
x) The agency should provide at least one training programme for GPS data collection and its processing to the WDT members of the sub Watershed.

Assistant Director of Agriculture (Block),
Darjeeling Pulbazar Development Block, Bijanbari,
& PIA, IWMP-9/12-13, Ramam Khola Watershed.

Memo No.04(7)/PIA/ IWMP-9/12-13 **Dated, Bijanbari, the 05.11.2014**

Copy forwarded for information and necessary action to:

1. The CEO, WBSWDA, Writers Building, Kolkata-01.
2. The District Magistrate & Chairman WCDC, Darjeeling.
3. The Project Manager, WCDC, Darjeeling.
4. The Deputy Director of Agriculture (Administration), Darjeeling.
5. The Assistant Director of Agriculture (Administration), Soil Conservation, Hill Development, Darjeeling.
6. The Assistant Director of Agriculture (Administration), Darjeeling Sadar Sub Division.
7. Office Notice Board.

Assistant Director of Agriculture (Block),
Darjeeling Pulbazar Development Block, Bijanbari,
& PIA, IWMP-9/12-13, Ramam Khola Watershed.