

**Government of West Bengal**  
**Office of the District Magistrate: Darjeeling**  
**(Nazarath Section)**

Memo No. – 203 /Nzt.

Date: 17.06.2016

**QUOTATION NOTICE**

Sealed Quotations are hereby invited by the Nazarath Section, of the Office of the District Magistrate, Darjeeling, for **Supply of computers and printers** to different offices of the Block Development Officer & this Collectorate for Supervisors, SHG from Bonafide Reputed supplier / agency as per particulars below.

| Sl. No. | Particulars of Item                      | Specification  | Quantity | Time period of supply | Source of Fund         |
|---------|--|--|----------|-----------------------|------------------------|
| 1       | Desktop Computers, UPS and laser printer | Branded Intel 5 <sup>th</sup> gen, Core i5 Processor, Intel H81 Chipset with 16 MB SPI FLASH, OEM Motherboard, 4GB Ram, Support DDR3 Memory upto 1600 MHz, 500 GB/ 1TB Hard disk, 10/100/1000 MBPS Ethernet, DVD Writer, 18.5 inch monitor, optical scroll mouse, keyboard, Integrated intel HF Graphics, Windows 8 Professional Operating System having 3 years onsite warranty, latest Antivirus, 600 VA UPS having 2 to 3 years warranty and branded laser printer. | 07 Nos.  | 07 (Seven) days       | Self Help Group deptt. |

**The Quotationer should abide by the following terms and conditions :-**

1. Quotation in the letter head of the vendor will have to be submitted in sealed envelope and is to be dropped into the locked tender box kept at the office of the District Magistrate, Darjeeling (Nazarath Section) upto **02.00 P.M on 27.06.2016**. The Name of work and Quotation memo no. should be clearly superscribed on the sealed envelope. Quotation will be opened on the same day **(i.e. on 27.06.2016) at 04:00 P.M.** The quotationer or their representative may remain present at the time of opening of quotation.
2. Time is the essence of contract. The successful supplier must supply the items within the time period specified. No extension of time will be allowed. If the item is not supplied within the specified time period a penalty will be imposed.
3. **The rate should be quoted with transportation and installation charges including all taxes.**
4. **Rate of printer has to be mentioned separately with brand and model no.**
5. **Computer and printers should be supplied at different offices (Jorebunglow-Sukhiapokhri, Darjeeling-Pulbazar, Mirik, Kalimpong-II, Matigara, Phansidewa Dev. Blocks & D.M. Office) in Darjeeling district and payment will be made after submission of bills with challan and fitting certificate from concerned office.**
6. **Assembled desktops should not be supplied. Only branded desktops (viz HP, Dell, Acer, Lenovo) will be entertained and rate should be offered with brand including model name & no.**
7. Items should be supplied strictly as per the particulars given. Any change in the items will not be allowed without prior consent of the undersigned.
8. All risks of loss or damage to physical property and of personal injury and death if arise during and in consequence of the performance of the contract are the responsibility of the supplier.
9. Rate should be quoted item wise and unit wise.
10. The Office of the District Magistrate, Darjeeling reserves the right to accept or reject any or all Quotations without assigning any reasons.

  
for District Magistrate,  
Darjeeling

Date: 17.06.2016

Memo No. – 203/1(8)/Nzt.

Copy forwarded for information and wide publication to :-

1. The Sub-Divisional Officer, Darjeeling (All).
2. The Block Dev. Officer, Darjeeling (All).
3. The Nazarath Deputy Collector, Darjeeling.
4. The SHG&SE District Officer, Darjeeling.
5. The DIO, NIC with a request to upload the quotation in the official website
6. CA to District Magistrate, Darjeeling.
7. CA to Additional District Magistrate (General), Darjeeling.
8. Office Notice Board.

  
for District Magistrate,  
Darjeeling