

Government of West Bengal
Office of the District Magistrate: Darjeeling
(Nazarath Section)

Memo No. -- 180 /Nzt.

Date: 10/04/18.

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the Nazarath Section, of the Office of the District Magistrate, Darjeeling, for **Supply and fitting of linoleum** in the living room (ground floor) at the Bungalow of the ADM (Gen), Darjeeling (Rainbow Bungalow) from Bonafide supplier(s)/ Agency/ Authorised dealers as per particulars below.

Sl. No.	Particulars of Item	Specification	Rate to be offered per unit	Time period of supply & fitting
1	Carpet (good quality)	4mm thick	Per sq. feet	07 (Seven) days
2	Profile (Good quality)	8 mm thick	Per sq. feet	
3	Fitting Charges		Per sq. feet	

**** N.B. all rates quoted should be inclusive of all taxes with transportation and labour charges.**

The Quotationer should abide by the following terms and conditions :-

1. No quotation paper will be issued from this end.
2. Quotation in the letter head of the vendor will have to be submitted in sealed envelope and is to be dropped into the locked tender box kept at the chamber of the Additional District Magistrate (Nzt), Darjeeling upto **02.00 P.M on 16.04.2018**. The Name of work and Quotation memo no. should be clearly superscribed on the sealed envelope. Quotation will be opened on the same day **(i.e. on 16.04.2018) at 03:00 P.M.** The quotationer or their representative may remain present at the time of opening of quotation.
3. Time is the essence of contract. The successful supplier must supply the items within the time period specified. No extension of time will be allowed. If the item is not supplied within the specified time period a penalty will be imposed.
4. Items should be supplied strictly as per the particulars given. Any change in the items will not be allowed without prior consent of the undersigned.
5. All risks of loss or damage to physical property and of personal injury and death if arise during and in consequence of the performance of the contract are the responsibility of the supplier.
6. Rate should be quoted item wise and unit wise.
7. The undersigned reserves the right to accept or reject any or all Quotations without assigning any reasons.
8. Carpet & profile will be fitted in consultation with the AE, Planning of this office. Bill has to be certified by the concerned AE.
9. Bill has to be submitted within 01 (One) month after completion of work, failing which 50% of the bill amount will be deducted.


District Magistrate,
Darjeeling

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Copy forwarded for information and wide publication to:-

1. The Sub-Divisional Officer, Darjeeling (All).
2. The DPLO/ DPRDO/ DOMA/ DR/ RTO/ TO, Darjeeling.
3. The Block-Development Officer, Darjeeling (All).
4. The Nazarath Deputy Collector, Darjeeling.
5. The DIO, Darjeeling to publish the tender details in the district website.
6. The AE, Planning Section with a request to remain present while it will be fitted & bill has to be certified by yourself as per actual measurement.
7. The CA to DM, ADM(Nzt), ADM (Gen), ADM(LR), Darjeeling.
8. Office Notice Board.


for District Magistrate,
Darjeeling