

**Government of West Bengal**  
**Office of the Block Development Officer, Kurseong**  
**Kurseong :: Darjeeling**

Phone / FAX No. 0354-2346487

e-mail : [bdokurseong@gmail.com](mailto:bdokurseong@gmail.com)

**NIT No. 05/17-18/Estt.**

**Date:-09/01/2018.**

**NOTICE INVITING TENDER**

Sealed tenders are hereby invited by the undersigned for the following works from the bonafide and experienced contractors, Registered Co-operative Societies formed by unemployed Engineers and Labour Co-operatives having forty percent (40%) credential of a similar nature of completed work of the amount put to tender prior to the date of issue of this Tender Notice or for details please refer to Notification No. 04-A/PW/O/10C-02/14, dated, 18.03.2015 of the Principal Secretary to the Govt. Of West Bengal, PWD, Accounts Branch, Nabanna, Howrah-711102.

Sl. No	Name of Work	Amount put to tender (In Rs.)	Earnest Money required (In Rs.)	Period of completion	Maintenance Period
1.	Toilet upgradation at Sukna BPHC under the scheme Infrastructure Upgradation of Health Deptt.	1,87,857/-	3757/-	45 days	6 months
2.	Toilet upgradation at Bagora PHC under the scheme Infrastructure Upgradation of Health Deptt.	1,87,857/-	3757/-	45 days	6 months
3.	Toilet upgradation at Sittong PHC under the scheme Infrastructure Upgradation of Health Deptt.	1,87,857/-	3757/-	45 days	6 months
4.	Small Drinking Water Scheme, residents of Goethals Siding, St. Mary's-II Gram Panchayat under MPLADS-16 <sup>th</sup> . LS.	4,66'114/-	9322/-	60 days	6 months

Cost of Tender Form (non-refundable): Rs 500/- and Earnest Money shall be deposited by the intending tenderer by way of NEFT/RTGS or cash deposit etc. to the following Bank Account.

- a) Name of Account Holder :- Block Development Officer, Kurseong.
- b) Account No. 50160003020644.
- c) Name of the Bank:- Bandhan Bank Ltd.
- d) Branch Name :- Kurseong.
- e) IFS Code:- BDBL0001469.
- f) MICR Code:- 734750603.

Date of issue of Tender Form: From 11.01.2018 to 18.01.2018 On working days from 11 AM to 2 PM

Date of dropping of Sealed Tender Form by hand : On 19.01.2018 ( up to 2 PM )

Date of Opening of Tender: 19.01.2018 at 3 PM.

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged.



## TERMS & CONDITIONS

1. Intending tenderers will have to apply for Tender Form in person or through their authorized representative from the undersigned within the stipulated time schedule against formal application quoting the name of the work and its serial no. along with the photocopy of receipt issued by bank towards the deposit of Tender Form cost, self - attested photocopies of Profession Tax Registration Certificate, PAN Card, Credential Certificate, I T Clearance, GST Registration and Trade Licence. Application deficient of any of the documents will be liable for rejection. The undersigned reserves all rights to reject any application without assigning any reason whatsoever and his decision will be final and binding.

2. The tenderer in the same name and style as prime contractor should have credential of completing at least one single work of similar nature under any Government Department or Local Self Government Authority, Municipality, Zilla Parishad or any Government Undertaking in the last three years, minimum value of which should not be less than 50% of the estimated amount of the work for which he intends to submit tender. Credential Certificate must be in the form of Completion Certificate. Credential of sub-contract won't be accepted.

3. Tender papers will have to be sent by Registered Post or Courier or may be dropped by Hand (in sealed cover) in the Tender Box kept at the office chamber of the undersigned and it should reach the office of the undersigned on any working day within 19.01.2018 not later than 2 PM if sent by Registered Post or Courier. Tenders received after the due date and time will be summarily rejected. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on 19.01.2018 at 3 PM in presence of the bidders or their authorized representatives who may wish to remain present.

4. Tender will be in two bid system

**a) Technical bid** consisting of all technical details along with commercial terms and conditions ;Self- Attested photo copies of Profession Tax Registration Certificate, PAN Card, I.T. Clearance ,Credential Certificate, GST Registration along with receipt issued by bank towards deposit of Earnest Money has to be submitted in the envelope containing the technical bid and that envelope must be superscribed as Technical Bid. All papers submitted in the bid should be signed by the tenderer on each page with seal.

**b) Financial bid** indicating rate as \_\_\_ % below the estimated rate/ at PAR the estimated rate / \_\_\_ % above the estimated rate (as will be decided by the tenderer) at the specified place of Tender Form to be submitted under seal and signature of the tenderer. The rate should be written both in word and figure and no overwriting is allowed. All rates quoted will be inclusive of labour, cost of materials, transport, carriage, loading/ unloading, cost of royalty of materials and stacking materials at worksite. No claim will be entertained for any increase in transportation cost of men & materials, market price, royalty of materials etc. The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both the sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The technical bids shall be opened at the first instance and evaluated vis-à-vis terms and condition of tender. At the second stage, financial bids of only the technically acceptable offers shall be opened for furnishing value and ranking before finalization and awarding of the contract by the tender selection committee.

5. The tenderers should visit the site before quoting rate as no plea on the site condition, accessibility, carriage, re-carriage, loading, unloading or collateral cost shall be entertained afterwards and it will be presumed that the agency offered the tender after reviewing entire position of the worksite.

6. Audited Accounts of last financial year i.e. 2016-17 will have to be submitted in case of Engineers Co-operative societies & Labour Co-operatives. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper power of attorney. No tender form will be handed over to any outsiders. Credential of similar type of works as told earlier will also have to be produced.

7. Earnest money should be deposited in the bank. (As stated above).

8. The acceptance of lowest tender is not obligatory and the undersigned on behalf of the tender selection committee reserves the right to accept or reject any or all tender without assigning any reason whatsoever in the interest of execution.

9. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.

10. Erroneous or incomplete or illegible or unsigned or conditional or multiple tender form will be rejected summarily without assigning any reason whatsoever.

11. The successful tenderer will have to execute a formal agreement on a Non-Judicial Stamp paper of Rs.10/- with the undersigned wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. In case of failure on the part of the tenderer to enter in the contract within seven days from the date of receipt of the work order, the work order may be cancelled by the undersigned and the earnest money shall be forfeited.



- 12.The successful contractor must start the work within seven days from the date signing of agreement / contract failing which the undersigned may cancel the work order & contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed except in special cases.
- 13.Earnest Money (2%) of the successful tenderer will be converted into Security Deposit and total Security Deposit ( 10%) will be released after the maintenance period is over subject to condition that no defect appears in the work. In case of defects found within the maintenance period the same should be repaired properly by the contractor in his own cost and after repairing, the earnest money may be released in full or part depending on the nature of defect.
- 14.GST, IT, Cess & other statutory deductions at the prescribed rate will be deducted at source during payment of each bill.
- 15.For materials that will be used in the construction against which payment of royalty to competent authority is mandatory under any existing act or rule, original copie(s) of Challan(s) as proof of deposition of royalty is/are to be produced at the time of processing of bill failing which bills shall not be entertained.
- 16.All works have to be done according to specification & drawing approved by the authority and as per direction of the undersigned.
- 17.This notice shall form part of term and conditions of tender, tenderers shall be bound to abide by the same.
- 18.Submission of tender shall be treated as acceptance of all terms and condition of this tender by the tenderer.
- 19.Pre-bid meeting with the prospective Bidders will be held on 17.-01.2018 at 2 PM. Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
- 20.Others details can be obtained from the Engineering section of the office of the undersigned on any working day between 11 am to 3:00 pm till the last date for submission of the tender documents.
- 21.The successful tenderer shall have to install a permanent board of metal specifying scheme details as per design at worksite.
- 22.Photographs of worksite before execution, during execution & after completion ( all in two copies ) must be submitted with bill.
- 23.The rate quoted in the tender shall remain open for acceptance for a period of six (6) months from the date of opening of Tender.
- 24.Payment will be made as per availability of fund. No claim for delay in payment, if any, will be entertained.
- 25.All correction in the tender what so ever in the rate should be initialed with date before submission of tenders. All the tender documents must be signed in each page by the contractor.
- 26.Tenderers who will sign tender on behalf of a company or firm must produce the registered documents in respect of their company to do so, failing which their tender will not be considered.
- 27.Canvassing in connection with tenders is strictly prohibited and tenders submitted by the tenderers who resort to canvassing will be liable to rejection.
- 28.To keep the works in good condition during the next 6 month after the completion of the construction, if any, additional/ excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect, liability and the contractor will have to do the maintenance work at his own cost.
- 29.The successful tenderer will have to abide by the provisions of West Bengal Contract Labour (Regulation and Abolition) Rules. 1970 as will be in force from time to time. If no labour license is obtained and produced by the contractor payment will liable to be withheld till production of the same.
- 30.The materials supplied/ used shall be of approved quality

  
**Block Development Officer**  
**Kurseong Development Block**  
**Kurseong, Darjeeling**

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Memo No. 24 /6 /17-18/BDOKSG.

Date:-09.01.2018.

Copy forwarded for kind information and taking necessary action to:-

1. The District Magistrate, District Planning Section, Darjeeling.
2. Dr. Rohit Sharma, Hon'ble MLA, 24/Kurseong Assembly Constituency.
3. The Sub-Divisional Officer, Kurseong.
4. The Block Medical Officer of Health, Sukna BPHC, Sukna.
5. Office Notice Board.
6. Office Copy.

  
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