



**GOVERNMENT OF WEST BENGAL
OFFICE OF BLOCK DEVELOPMENT OFFICER
RANGLI RANGLIOT DEVELOPMENT BLOCK
TAKDAH, DARJEELING**

Phone-0354-2262282

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NOTICE INVITING e-TENDER

NOTICE INVITING ELECTRONIC TENDER No. 05/BDO/RR/MAME/2018-19 Date :01-01-2019

On behalf of the Block Development Officer, Rangli Rangliot Development Block, tenders are invited for the works mentioned in the table below through electronic tendering (e-tendering) from resourceful, bonafide contractors having 50% credential in single work order within last five years of similar nature of work. The intending tenderers may visit Website – www.darjeeling.gov.in or Notice Board of the office of the undersigned for the tender notice & other details. But submission of bid will be through the web site www.wbtenders.gov.in only.

Sl. No.	Name of the work	Amount put to tender (in Rs.)	Fund	Earnest Money (in Rs.)	Period of Completion	Eligibility of Contractor.
1	2	3	4	5	6	7
1	Community Hall at Ward No. IV Shikari Dhura, Glenburn T.E. under Singrintam GP.	40,00,000/-	MAME Deptt.	80,000/-	60 days	Resourceful bonafide contractors having 50% credential in single work order within last five years of similar nature of work.
2	Community Hall at Akalsingh Dhura, Ward No. V Poomong T.E. under Pubong Rampuria GP.	40,00,000/-	MAME Deptt.	80,000/-	60 days	
3	Community Hall at Labdah Division, Ward No. III under Labdah GP.	40,00,000/-	MAME Deptt.	80,000/-	60 days	
4	Community Hall at Lower Lamahatta Busty Ward No. XII & XIII under Lamahatta GP.	40,00,000/-	MAME Deptt.	80,000/-	60 days	

1. For e-tendering, intending tenderer may download the tender document from the said website directly with the help of Digital Signature Certificate. Necessary Earnest money(where required) shall be deposited in online mode by the intending tenderers in favour of the B.D.O. Rangli-Rangliot and copy of the same should be documented for e-tendering & virus free scanned copies be uploaded.
2. Properly Indexed & self-attested documents & duly digitally signed of both the Technical Bid and the Financial Bid should be concurrently submitted in the Website mentioned above as per time schedule given below.
3. **Eligibility criteria for participation in tender :**
 - i) The prospective tenderer, as a primary agency, should have satisfactorily completed at least one work of similar nature for a magnitude of 50% of amount of amount put to tender under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body during the last 5 (five) years from the date of issue of this Notice.
 - (ii) Tenderer's Pan Card, Trade license, Professional Tax (if available), GST Registration Certificate, updated Income Tax clearance and VAT/GST clearance certificate are mandatory.
 - (iii) Registered Co-operative Societies of Unemployed Engineers and Diploma-holders in Engineering are required to furnish valid Bye-Law, Latest Audit Report, Latest AGM's resolution copy, Valid Clearance Certificate from concern Assistant Registrar of Co-operative Societies for the year 2016-17 along with other relevant supporting papers.
 - (iv) The partnership firm is required to furnish copy of **Registered Partnership Deed**.
 - (v) A Company shall furnish the **Article of Association and Memorandum**.
4. Payment of bill on its production will be made after successful execution of the work subject to availability of fund and no claim, whatsoever, will be entertained for any delay of payment. No escalation charge will be entertained against any N.I.T/ any accepted tender.

Deduction of applicable taxes will be made at Source in accordance with the existing rules/orders.
5. Neither any Mobilization Advance nor any Secured Advance will be allowed.
6. The contractor shall have to arrange, nearest to the work site, required land for installation of plant & machineries (specified for each awarded work), storing of materials, provision of labour shed & laboratory etc. at his own cost and responsibility.
7. **Bids shall remain valid for a period of 365 (three hundred sixty five) days from the date of opening of Financial Bid.** If the bidders withdraw the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith assigning any reason thereof. No interest on the deposited Earnest Money shall be allowed.

8. **Date & time Schedule**

Sl.No	Particulars	Date & Time
1	Date of uploading of NIT documents (on line) (Publishing date)	04-01-2019 at 18.00 Hrs
2	Start date of downloading of documents (online)	04-01-2019 from 18.00 Hrs
3	Last date of downloading of documents (online)	11-01-2019 upto 18.00 Hrs
4	Start date of submission of bid (online)	04-01-2019 from 18.00 Hrs
5	Last date of submission of bid (online)	11-01-2019 upto 18.00 Hrs
6	Last date of submission of Original Copies for the EMD (off line) (on working days only)	11-01-2019 up to 15.00 Hrs
7	Opening date of Technical Bid	14-01-2019 at 11.00 Hrs
8.	Date of Scrutiny of Technical Bid(Off line)	14.01.2019 (From 11.30 Hrs) at the Chamber of the B.D.O. Rangli- Rangliot Dev. Block, Takdah
9.	Opening date of Financial Bid(Online)	14-01-2019 (from 14.30 Hrs)
10.	Date of Scrutiny of Financial Bid(Off line)	14-01-2019 (from 15.00 Hrs) at the Chamber of the B.D.O. Rangli- Rangliot Dev. Block, Takdah

9. Financial bids of those tenderers who qualify in technical bid will only be opened. Dates, if changed, due to un-avoidable circumstances, will be published in the said websites and the office notice board only without any individual intimation.
10. A tenderer may visit the site of works and its surroundings on his own cost in order to prepare bid for its submission.
11. No cost of Bidding shall be reimbursable by the Office of the B.D.O. Rangli-Rangliot Authority may accept or reject any tender without assigning any reason, whatsoever, and is not liable for any cost that might that have been incurred by a Bidder.
12. **Refund of EMD:** The Earnest Money of all unsuccessful Tenderers will be refunded on receipt of application from the Tenderer from the Office of the B.D.O. Rangli- Rangliot Dev. Block, Takdha.

The Earnest Money deposited by a successful Tenderer will be converted into Security deposit and the balance amount for security deposit @ 8% of the bill value will be deducted from the bill at the time of payment to retain 10% of bill value of the total work done (final bill value) to form Security Money for performance of work. No interest on Security Deposit will be paid by the tender accepting authority.

13. The willing tenderers may remain present at the time of opening of Tender.
14. The B.D.O. Rangli- Rangliot Dev. Block reserves the right to cancel the N.I.T due to unavoidable circumstances and no claim in this respect will be entertained.
15. A tenderer's bid will be rightly rejected with a forfeiture of his earnest money if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other papers of a tenderer are manufactured/fabricated, etc.
16. The Tender Inviting Authority may verify the original credential & other original documents of the lowest tender, if found necessary, before issuance of the work order and the work order will not be issued in favor of the tenderer if it is found on verification that such document submitted by him is either manufactured or fabricated, etc.,
17. A clause stated in the later notification will supersede the corresponding one mentioned in former notification in following sequence:-
- Tender Form as prescribed.
 - NIT.
 - Special terms & Conditions.
 - Technical bid.
 - Financial bid.

INSTRUCTION TO BIDDERS

- General Guidance for e- Tendering:** Instructions/ Guidelines for electronic submission of the tenders have been annexed for guidance/assistance of the tenderers to participate in e- Tendering.
- Registration of Tenderer:** Any Tenderer willing to participate in e- Tendering will have to get himself enrolled & registered with the government e-procurement system by logging on to <http://etender.wb.nic.in> The tenderer is to click on the link for e-Tendering site as given on the web portal.
- Digital Signature Certificate (DSC):** For submission of tenders, each tenderer is required to obtain a Digital Signature certificates (DSC) from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount, the details of which are available at the web site.
- A tenderer can search & download NIT & tender documents electronically, the only mode of collection of tender documents, from computers once he logs in to the website using his Digital Signature Certificate.
- Submission of tenders:** General process of submission:-
Both the Technical bid and the Financial bid in separate folders will have to be submitted online in the website at a time for each work before the notified date & time using the Digital Signature Certificate (DSC) and virus scanned and duly digitally signed copies of documents should also be uploaded in the website. (These documents will get encrypted i.e. transformed into non- readable formats)

Cover “A”
(Technical Bid should contain scanned copies of the followings in one cover)

- I. Scanned copy of Valid Trade license.
- II. Scanned Copy of payment receipt towards earnest money (E.M.D) and as prescribed in the N.I.e.T against each of works in favor of the B.D.O. Rangli-Rangliot Dev. Block, Scanned Copy of Proper Credential Certificate in form of Completion Certificate / Payment Certificate of at least one work of similar nature having a magnitude of 50% (fifty percent) of the amount put to tender under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body during the last 5 (five) years from the date of issue of this Notice.
- III. Scanned Copies the Professional Tax (if available) Deposit Receipt/Challan, Income Tax return, VAT/GST return for the **financial year 2017-18**, PAN Card and GST Registration Certificate are mandatory.
- IV. Scanned Copy of Registration Certificate under the Companies Act. (If applicable)
- V. Scanned Copy of Registered Deed of Partnership Firm/Article of Association & Memorandum. (If applicable)
- VI. Scanned Copy of Power of Attorney (for Partnership Firm / Private Limited Company, if applicable)
- VII. **Co-operative society will have to submit credential as mentioned in II above and is not exempted from deposit of Earnest Money**(as per order no.1177-F(Y) dt-28/02/2014 of Govt. of West Bengal,Finance Department, Audit Branch.).

N.B: Original copies of all documents have to be produced on demand otherwise tender will summarily be rejected.

Cover “B”
Financial Bid

The financial proposal should contain the following documents in one cover (folder) i.e. The contractor is to quote the rate (percentage Above/Below/At par) online through computer in the space marked for quoting rate in Bill of quantities (BOQ).Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. Rejection of BID.

The Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of contract without assigning any reason thereof and thereby not incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the ground for Employer's (Tender Accepting Authority) action.

7. Tender Selection Committee.

- i) The Committee will act for recommendation of technically and subsequently financially qualified bidders.
- ii) Intending Tenderers may remain present during Scrutiny of Technical & Financial Bids. Technical Bids will be opened first and the defective tender will summarily be rejected.

Sd/-

Block Development Officer
Rangli Rangliot Development Block
Takdah, Darjeeling

Date: 04-01-2019

Memo No. 13/(9)/ 2019.

Copy forwarded for information & taking necessary action to:

1. The District Magistrate, Darjeeling.
2. The Sub Divisional Officer, Darjeeling.
3. The District Informatics Officer, NIC, Darjeeling- with request to upload it in official website of the district.
4. The Joint BDO, Rangli Rangliot Dev. Block, Takdah
5. The Editor, Himalaya Darpan -with request to publish “**Abridged Tender Notice**” enclosed with this letter in his wide circulated daily at 3rd page positively within 04/01/2019.
6. The S.A.E. (B.P.), Rangli Rangliot Dev. Block, Takdah
7. The A.H.C./Cashier- Rangli Rangliot Dev. Block, Takdah
8. Sri Lalit Ray, GPK. Rangli Rangliot Dev. Block, Takdah
9. Office Notice Board.

Sd/-

Block Development Officer
Rangli Rangliot Development Block
Takdah, Darjeeling