NOTICE INVITING QUOTATION

Memo No: DTC/SMP/2020/76

Sealed quotations are hereby invited from Printing Agencies under Govt. or Semi Govt. / Individual having Trade License, IT Return Proof, PAN / TAN No. Proof, GST Registration Certificate for Supply of the printing items at the office at the District Tuberculosis Officer, Deshbandhu Chest Clinic, 2nd Mile, Sevoke Road, Siliguri.

Details of the items are as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Items</th>
<th>Specification</th>
<th>Unit of Measurement</th>
<th>Required Qty.</th>
<th>Rate per unit (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>NTEP request form for examination of biological specimen for TB (Annexure 15 A)</td>
<td>Size: A4. Type of paper: 70 GSM. Printing: Black &amp; White, both side, portrait. Binding: Pad binding at the top with single board at back.</td>
<td>Booklet (1 booklet = 100 pages)</td>
<td>1200 booklets</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>ACF Daily Activity Form</td>
<td>Size: A4. Type of paper: 70 GSM paper. Printing: Black &amp; White, portrait. Binding: Pad binding at the top with single board at back.</td>
<td>Booklet (1 booklet = 100 pages)</td>
<td>1000 booklets</td>
<td></td>
</tr>
</tbody>
</table>

The agencies/suppliers have to abide by the following terms & conditions.

1. Printing Agencies under Govt. or Semi Govt. / Individual should complete the above mentioned works within mentioned time from the date of issuance of work order.
2. Any defective & below quality materials should be replaced by the Printing Agencies under Govt. or Semi Govt. / Individual within 24 hours (Twenty four hours) in his own cost.
3. Payment to be made as per availability of fund.
4. Suppliers should mention his Mobile/Telephone No. strictly.
5. Rate should be quoted for each unit.
6. The undersigned is not bound to accept the lowest rate & reserve the right to cancel/reject any or all quotation(s) without assigning reason thereof at any stage.
7. Quotations must be submitted by 11.00 A.M. on 13/02/2020 through Speed Post or if sent by hand, may be put in the drop box kept at the District Tuberculosis Officer, Deshbandhu Chest Clinic, 2nd Mile, Sevoke Road, Siliguri and the Quotations will be opened on the same day i.e. on 13/02/2020 at 12.00 P.M. at the above said Office premises in the presence of the bidders.
8. In the event of the above mention date being declared as a holiday the quotation shall be opened in the next working day as Schedule time.

Chief Medical Officer of Health
Darjeeling

03/02/2020
Memo No: DTC/SMP/2020/76/1

Copy forwarded for information and wide display at the office notice board of:
1. The District Magistrate, Darjeeling & Vice-Chairperson, DH&FWS, Siliguri
2. The Principal Secretary, Dept. of Health & family Welfare, GTA, Darjeeling
3. The Executive Director, Dept. of Health & family Welfare, GTA, Darjeeling
4. The Chief Medical Officer of Health, Darjeeling/Kalimpong
5. The Dy. Chief Medical Officer of Health-I, Darjeeling/Kalimpong
6. The Zonal Leprosy Officer, Darjeeling
7. The ACMCH, Sadar Darjeeling
8. The A.O. Office of the CMOH, Darjeeling
9. Office Guard File

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Copy forwarded for information with a request for wide circulation through Website to:
1. The DIO, NIC Darjeeling with request to upload the notice in the District Website

District Tuberculosis Officer
Darjeeling