Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health, Darjeeling
District Health & Family Welfare Samiti, Siliguri
Telephone No. 0353-2526740; Email ID: cmohdarji@gmail.com

Memo No: 3327/DHFWS/SLG/20
dated: 02/07/2020

NOTICE INVITING E-TENDER NO: - DHFWS/SLG/Const/NleT/19-20/II(RETENDER 2\textsuperscript{nd} CALL)

The Chief Medical Officer of Health, Darjeeling invites bids through E-tenders in two bid systems (Technical and Financial Bid) “Infrastructure Strengthening of different Sub-Centres to be up-graded into Suswasthya Kendras (Health & Wellness Centres) at Darjeeling district”. For details and downloading of tender, interested parties may please visit website: www.wbtenders.gov.in (Organization-Health & Family Welfare Department).

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the work</th>
<th>Type of Work</th>
<th>Amount Put to tender (in rupees)</th>
<th>Earnest Money (in rupees)</th>
<th>Period of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Infrastructure Strengthening of Tarbandha Sub-Centres to be up-graded into Suswasthya Kendras (Health and Wellness Centres) under Phansidewa Block, Darjeeling.</td>
<td>Civil &amp; Electrical</td>
<td>702,136.00</td>
<td>14,044.00</td>
<td>60 days</td>
</tr>
<tr>
<td>2</td>
<td>Infrastructure Strengthening of Kharibari GPHQ Sub-center under Kharibari Block to be up-graded into Suswasthya Kendras (Health and Wellness Centres) in Darjeeling.</td>
<td>Civil &amp; Electrical</td>
<td>800,018.00</td>
<td>160,111.00</td>
<td>60 days</td>
</tr>
</tbody>
</table>

Elegibility Criteria: i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during 3(Three) years prior to date of issue of this tender notice; or
(ii) Intending tenders should produce credentials of 2(Two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 3(Three) years prior to the date of issue of the tender notice; or
(iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above. In case of running works, only those tenderers will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency i.e. the tenderers.

The authority reserves the right to reject or cancel any tender at any time without assigning any reason thereof.
During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

The Tender Selection Committee reserves the right to cancel the N.I.e.T. due to unavoidable circumstances and no claim in this respect will be entertained.

CMOH Darjeeling
&Secretary DH & FW Samiti, Siliguri

\[\text{Signature}\]
Memo No: 3327/DHFWS/SLG/20

Dated: 02/07/2020

Copy forwarded for favour of information with request for publication in official Notice Board please:-

1. The Sabhadhipati, Siliguri Mahakuma Parisad, SMP, Darjeeling.
2. The District Magistrate Darjeeling & Executive Officer, SMP, Darjeeling.
3. The Commissioner, Siliguri Municipal Corporation
4. Addl. Executive Officer, Siliguri Mahakuma Parishad
5. The Sub-Divisional Officer, Darjeeling
6. The Deputy Chief Medical Officer of Health-I/II/III Darjeeling
10. The Account Officer, Office of the CMOH, Darjeeling
11. The Sub-Divisional Information & Cultural Officer, Darjeeling
12-14. The Sabhadhipati, Phansidewa/Kharibari Gram Panchayet Samity
13-14. The Block Development & Executive Officer, Phansidewa/Kharibari Block.
15. The Block Medical Officer of Health, Phansidewa/Kharibari
17. The AE, DPMU, NHM, Darjeeling(SMP)
18. The DPC Darjeeling(SMP) with the direction to publish to www.smp.org.in / www.darjeeling.gov.in for wide circulation.
19. The SAE, DPMU, NHM, Darjeeling(SMP)
20. IT Co-coordinator, Swasthya Bhawan with Request to upload this on departmental Website.
21. Office Notice Board

CMOH Darjeeling & Secretary DH & FW Samiti, Siliguri
1. **General Instructions:**

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in) directly with the help of Digital Signature Certificate. Earnest money should be deposited online in favour of Chief Medical Officer of Health, Darjeeling, payable at Siliguri and also to be documented through e-filling.

2. **Submission of bids:**

Both Technical bid and Financial Bid are to be submitted concurrently (With Proper Documents Name not in a single pdf) along with Annexure-I, II, III duly digitally signed in the [www.wbtenders.gov.in](http://www.wbtenders.gov.in). All papers must be submitted in English language.

3. **Time Schedules for the e-tender**

THE TIME SCHEDULE FOR THE E-TENDER WILL BE AS PER THE LIST PROVIDED BELOW.

4. **Eligibility for quoting:**

Any bonafide bidder having essential qualifications as mentioned in this tender document could bid for the tender. The price is to be quoted in Indian Rupees only including all charges. The work should be done as per specified item and drawing. The total liabilities of contractors from this end will be closed after receiving of final bill.

The work area should be totally cleaned after completion of work and all contingencies should be removed before submission of final bill. Incomplete of work (Dampness/Unevenness of Plaster etc may not be accepted).

Any other law or act or rule as may be in force and made applicable to the workmen / supervisor / or other persons as may be deployed by the contractor for planning out the assign job involving use of skilled / semi-skilled / unskilled workers.

Payment for the work will be made on availability of fund.

5. **Submission of the tenders:**

The tender is to be submitted in a two Bid System. Submit the documents with proper pdf / excel name don’t submit all papers in a single pdf.

[A] Technical Bid:

(iii) Statutory Cover containing the following documents:

**BID A:**

The Bidder has to upload the duly signed NIT, Documentary Proof in support of Earnest Money Submission should be uploaded. SSI(s) should upload certificate of registration/EM for claiming EMD exemption along with the following documents:

<table>
<thead>
<tr>
<th>SI No</th>
<th>Category</th>
<th>Sub Category</th>
<th>Sub Category Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Certificates</td>
<td>A1 Certificates</td>
<td>PAN card of the authorized signatory</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Professional Tax Registration Certificate</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Professional Tax challan upto Date.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>GST Registration Certificate</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>GST Return Upto Date(Last Return Submitted Copy)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Trade License (relating to the similar nature of work)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Electrical Contractors’ License ***</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Electrical Supervisory Certificate of Competency/National Supervisory Certificate of Competency- Part-1, 2, 11 License***</td>
</tr>
<tr>
<td>B</td>
<td>Company Details</td>
<td>B1 Company Details</td>
<td>Registration with Registrar of Companies (if applicable)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Partnership Deed in case of Partnership Firm (if applicable)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Power of Attorney (if applicable)</td>
</tr>
</tbody>
</table>
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**For a civil contractor to undertake an Electrical work, any of the following documents has to be submitted:**

- Valid Electrical Contractor license and Valid Electrical Supervisory Certificate of Competency/National Supervisory Certificate of Competency- Part-1, 2, 11 License.
- Or The Bidder (Civil Contractor) has to submit the document showing that the agency has a valid Electrical Supervisor (Certificate of Competency/National Supervisory Certificate of Competency- Part-1, 2, 11 License).
- Or a Memorandum of Understanding (MOU) with an agency, having only valid Electrical Contractor license and Valid Supervisory Certificate of Competency/National Supervisory Certificate of Competency- Part-1, 2, 11 License.
- (Note: Civil contractors are liable to carry out the total awarded work)

2. COVER "B":

[B] FINANCIAL BID "B":
   (i) BOQ for INR (in excel sheet)

The folder as "Financial Bid" shall contain base price in Indian Rupee including all charges.

6. Evaluation of the tenders

During the tender evaluation process, the "Bid A" will be opened first. The broad sheet of Technical evaluation will be published in the website. Following tenderer who have qualified the essential & other requirements will be identified and only their "Bid B" i.e. Financial bid will be opened. The "Bid B" of those Tenderer failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Tenderer will be selected according to terms and condition of tender.

The Tenderer who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.

**Bidders are requested to submit their bids after inspection of respective sites mentioned in the tender.**
Bid B” (Financial Bids) of only these tenderers passing the essential and other requirement test will be opened. Bids found suitable in the context of above prequalification etc., the Tenderer quoting the lowest rate will be considered as successful.

7. Date & Time Information:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Date of publishing N.I.e.T. &amp; other Documents online</td>
<td>03/07/2020, 10 am</td>
</tr>
<tr>
<td>2</td>
<td>Online documents download start date</td>
<td>03/07/2020, 11 am</td>
</tr>
<tr>
<td>3</td>
<td>Online documents download end date</td>
<td>13/07/2020, 05 pm</td>
</tr>
<tr>
<td>4</td>
<td>Online Bid submission start date</td>
<td>03/07/2020, 11 pm</td>
</tr>
<tr>
<td>5</td>
<td>Pre Bid Meeting</td>
<td>06/07/20, Tentatively from 2pm onwards at Office of the CMOH &amp; Secretary &amp; DH&amp;FWS, 2nd Floor, Siliguri Mahakuma Parisad, Hakimpura, Siliguri 734001</td>
</tr>
<tr>
<td>6</td>
<td>Dates for submission of Earnest Money online</td>
<td>03/07/2020 to 13/07/2020, 05 pm</td>
</tr>
<tr>
<td>7</td>
<td>Online Bid submission closing date</td>
<td>13/07/2020, 05 pm</td>
</tr>
<tr>
<td>8</td>
<td>Online Bid opening date for Technical Proposals</td>
<td>16/07/2020, 03:30 pm</td>
</tr>
<tr>
<td>9</td>
<td>Date of online uploading list for Technically Qualified Bidders</td>
<td>To be notified later</td>
</tr>
<tr>
<td>10</td>
<td>Date of online opening of Financial Proposal</td>
<td>To be notified later</td>
</tr>
<tr>
<td>11</td>
<td>Date of uploading list of finally selected bidder/bidders</td>
<td>To be notified later</td>
</tr>
</tbody>
</table>

8. **Cost of Earnest Money:**

Unless exempted under the existing orders of the West Bengal Govt. must deposit Earnest Money in online mode by RTGS/NEFT through the ICICI Bank Payment Gateway.

The earnest money is to be deposited in the prescribed time before opening of Bid A. The onus of proving that a Tenderer is exempted from Earnest Money will lie on the Tenderer and must be proved by submission of valid documents.

The earnest money of the Tenderer will liable to be forfeited if the Tenderer withdraws his tender as a whole or for any particular item or items at any stage after the opening of the tender, or fails / refuses to enter into written agreement for any of all of the items of his accepted tender within the time specified when requested to do so/fails to furnish Security Deposit within the stipulated time.

The Earnest Money will be refunded after finalization of the tender or within 3 (three) months from the date of opening of tender whichever is later against the specific prayer of Tenderer.

9. **Rate:**

The price is to be quoted in Indian Rupees only including all charges.

10. **Order:**

Work Orders for the said works will be placed with the successful tenderers after the execution of the agreements. The successful tenderer will have to complete the work within the specified time schedule that had been assured at the time of selection as successful bidder.

11. **Withdrawal/Cancellation & Purchase Policy of Tendering Authority:**

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason.
PENALTY CLAUSES-

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRAUDULENT/ MISLEADING DOCUMENTS: If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or bidders to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money, Forfeiture of Security Deposit if enlisted as a successful bidder.

13. APPEAL-

Appeal against the decision of the Chief Medical Officer of Health, Darjeeling and to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the T.S.C. will lie with Health & F.W. Deptt of the Govt.

14. AGREEMENT:

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by Chief Medical Officer of Health, Darjeeling. After communication of the same, the Tenderer will have to execute agreement in the prescribed form with the Chief Medical Officer of Health, Darjeeling.

15. SECURITY DEPOSIT

The Security Deposit will be mandatory for all bidders @ 10% of the bill amount shall be deducted from the final bill as Security Money, if necessary and may be released after the security period of six months of the work is satisfactorily completed.

The Security deposit for the work shall be 10% of the Contact Value.

As per G.O. No. 4608-F(Y) dated 18th July, 2018 of the Additional Chief Secretary to the Govt. of West Bengal, Finance Department, Audit Branch, Additional Performance Security @ 10% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the Estimate put to tender.

16. PAYMENT TERMS:

Payment will be made through e payment system through ECS/RECS/RTGS after execution of the work subject to:

On being selected, the successful vendors will have to submit one application to the Chief Medical Officer of Health, Darjeeling, stating name of the payee/ recipient, Bank account no with MICR code, IFSC of the payee/ recipient for making e payment. No manual payment is allowed to be made as far as practicable.

CMOH Darjeeling
&Secretary DH & FW Samiti, Siliguri
# ANNEXURE I

## CHECK LIST FOR THE BIDDERS:

<table>
<thead>
<tr>
<th>SI No</th>
<th>Items</th>
<th>Please put Tick Mark</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tender Application</td>
<td>Yes</td>
</tr>
<tr>
<td>2</td>
<td>EMD challan (RTGS/NEFT)</td>
<td>Yes</td>
</tr>
<tr>
<td>3</td>
<td>PAN Card of the Authorized signatory</td>
<td>Yes</td>
</tr>
<tr>
<td>4</td>
<td>Professional Tax Registration Certificate</td>
<td>Yes</td>
</tr>
<tr>
<td>5</td>
<td>Professional Tax Registration Challan</td>
<td>Yes</td>
</tr>
<tr>
<td>6</td>
<td>GST Registration Certificate</td>
<td>Yes</td>
</tr>
<tr>
<td>7</td>
<td>GST Return Upto Date (Last Return Submitted Copy)</td>
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<td>8</td>
<td>Trade License (relating to the similar nature of work)</td>
<td>Yes</td>
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<td>9</td>
<td>Registration proof in case of firms with registrar of companies (if applicable)</td>
<td>Yes</td>
</tr>
<tr>
<td>10</td>
<td>Partnership Deed (If applicable)</td>
<td>Yes</td>
</tr>
<tr>
<td>11</td>
<td>Power of Attorney (if applicable)</td>
<td>Yes</td>
</tr>
<tr>
<td>12</td>
<td>Credential (Similar Nature of Works as per Clause)</td>
<td>Yes</td>
</tr>
<tr>
<td>13</td>
<td>Declaration (Annexure-I &amp; Annexure-II)</td>
<td>Yes</td>
</tr>
<tr>
<td>14</td>
<td>Income tax Return to be submitted for the year (Assessment year 2017-2018), (Assessment year 2018-2019) &amp; (Assessment year 2019-2020) should be verified CPC, Bengaluru.</td>
<td>Yes</td>
</tr>
<tr>
<td>15</td>
<td>Turnover Certificate (Audit Report) signed by Chattered Accountant for Last 3years (Format Given in Annexure-III)</td>
<td>Yes</td>
</tr>
<tr>
<td>16</td>
<td>Audited Balance Sheet &amp; Profit/Loss A/c for last 3years</td>
<td>Yes</td>
</tr>
<tr>
<td>17</td>
<td>The bidder should have to submit a bank solvency certificate equal or more than the estimated amount. A current bank solvency certificate issued by the appropriate banking authority with Proper Bank Account Details.</td>
<td>Yes</td>
</tr>
<tr>
<td>18</td>
<td>Electrical Contractors’ License (Own)</td>
<td>Yes</td>
</tr>
<tr>
<td>19</td>
<td>Electrical Supervisory Certificate of Competency/National Supervisory Certificate of Competency- Part-1, 2, 11 Licenses (Own)</td>
<td>Yes</td>
</tr>
<tr>
<td>20</td>
<td>(If Don’t Have the Own Electrical License or SI No 20) Memorandum of Understanding (MOU) with an agency, having only valid Electrical Contractor license/valid Supervisory Certificate of Competency/National Supervisory Certificate of Competency- Part-1, 2, 11</td>
<td>Yes</td>
</tr>
</tbody>
</table>

If failed to submit the required details along with annexure-i, ii, iii as per tender, tender inviting authority reserve the right to reject without assigning any reason whatsoever.

Submitting the documents in a sequential manner with file proper file name while uploading online.

Signature of the bidder with date & seal

N.B. It is the responsibility of bidder to go through the e-tender document to ensure furnishing of all required documents in addition to above, if any.
To
The CMOH Darjeeling
& Secretary DH & FW Samiti, Siliguri

Ref: NOTICE INVITING E-TENDER NO: - DHFWS/SLG/Constr/NleT/19-20/11(Retender 2nd Call)

Sub: E-Tender for Infrastructure Strengthening of
Sub-Centre to be up-graded into Suswasthya Kendras (Health and Wellness Centres)
under Block, Darjeeling.

Sir,
I/We have thoroughly read all the terms and conditions of this tender guideline and is ready to execute the
said work/works in accordance with that.
I/We further understand that you are not bound to accept the lowest or any bid you may receive against
your above-referred tender enquiry.
I/We also understand that the tender selection committee reserves right to accept or reject any bid without
assigning any reason thereof.
I/We confirm that we do not stand deregistered/banned/backlisted by any Government Authorities/Organization/Institution etc.
I/We have inspected the site of the work and have made me/us fully acquainted with the local conditions
and around the site of the works.
I/We shall be bound by conditions laid down in the Notice Inviting Tenders, special terms and conditions and
specifications, specified scheduled, West Bengal Form No. 2911/2911(i)/2911(ii) & the I.S.I Code of practice.
I/We shall also uniformly maintain such progress with the work, as may be directed by the Engineer-In-
Charge of the work to ensure completion of the same within the stipulated date.

Brief of court/legal pending, if any, are following:

We would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as
deremed necessary and/or as requested by you to verify this statement.

Bidder to be filled:-
Full Address:
Valid E-mail id:-
Valid contact no.:-

Signature of the bidder/authorized representative
ANNEXURE III

We Have Examined the Books Of Accounts Of __________________________for the Past Five Financial Year (i.e. FY 2014-15 to FY 18-19) and Considering the Gross Bill Received (Gross Turn Over) along with Profit & Loss Accounts in respect of ______________________(Construction/Supply) Woks. We certify that the Gross turn Over above Financial Year. We believe that our audit provides reasonable basis for our opinions

Subjected to above, in our opinion and to the best of our information and according to the explanations given to us, we are of the opinion that the attached financial Statements give a true and fair view in conformity with the accounting principles generally accepted in India.

a) In the case of the Balance Sheet of the True state of affairs referred to Below mentioned table.

b) In the Case of the Profit & Loss account, of the Loss for the Year referred to Below mentioned table.

<table>
<thead>
<tr>
<th>Financial Year</th>
<th>Gross Turnover (In Lakhs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-15</td>
<td></td>
</tr>
<tr>
<td>2015-16</td>
<td></td>
</tr>
<tr>
<td>2016-17</td>
<td></td>
</tr>
<tr>
<td>2017-18</td>
<td></td>
</tr>
<tr>
<td>2018-19</td>
<td></td>
</tr>
</tbody>
</table>

The Above Information is correct to the best of my Knowledge and belief.

Date: __________________________

Details of Chattered accountant (sign With Date & Seal)

Place: __________________________

Membership No: __________________________